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Memorandum of Understanding (MoU) between
The Northeast India AV Archive
And
Prologue Library, Ukhrul

This Memorandum of Understanding (MoU) is entered into by The Northeast India Audiovisual (NEIAV) Archive represented by Rev. Br. Dr. Albert L. Dkhar, Principal and Secretary, Governing Body, St. Anthony's College and Prologue Library, Ukhrul represented by Ms. Lumyangnao Shaiza. Both parties understand the purpose of the MoU, and the objectives and responsibilities that they share in order to realise (subject to renewal) the goals of the collaboration between them, to collect and share audiovisual material. This MoU is valid for a period of one year, effective from 7th February 2023 to 7th February 2024. Each party may terminate this MoU within thirty days after written notice, without legal liabilities.

Principal & Secretary
Governing Body
St. Anthony's College
Shillong - 793001

A. Mission

1. The NEIAV Archive, Department of Mass Media, St. Anthony's College

The NEIAV Archive is a public audiovisual archive located in the Department of Mass Media, St. Anthony's College. It is supported by the Sasakawa Peace Foundation and the Department of Tourism, Government of Meghalaya. The NEIAV Archive is part of the Sasakawa Peace Foundation's project entitled, 'Preserving the Memories of Northeast India.' The NEIAV Archive collects, digitises and preserves audiovisual materials - photographs, videos, audio recordings, films and other significant documents which possess historical and academic importance, with an aim to understand more deeply the journey, the sojourns, and the evolution of the communities in Northeast India through the spans of time, their history and culture, and the changes that occurred in them. The NEIAV Archive strives to revive lost memories and those which are in the process of being forgotten, by being a repository



Shaiza

of heritage and legacy. Therefore, another one of the important aims of the NEIAV Archive is to share their vision with a wider audience, specially the youth, students and scholars, which is evident in their effort to make the archive a more accessible space, and the various exhibitions and film screenings that they regularly organise.

2. Prologue Library, Ukhrul

Prologue Library is a private run library established in the year 2023. It is located at the heart of Ukhrul town, at viewland street, zone 1, boasting a space of 50 x 20 Sq ft. Prologue Library's primary focus, aside from making books accessible, is to provide a comfortable environment for an enjoyable reading experience at the library, where readers can dedicate their time fully to reading away from the distractions present in other environments. The other aim is to become a hub for bookworms, scholars, aspiring writers, poets, researchers, publishers, etc, where they can connect and exchange ideas. Our underlying motivation in everything we do or aim for, is to bring a much needed improvement of the literary culture in our society.

B. Objectives

1. Phase-I: The NEIAV Archive and Prologue Library, Ukhrul, will share collected audiovisual materials for public access, as per the permission granted by the contributors.
2. Phase-II: The NEIAV Archive and Prologue Library, Ukhrul, will collect audiovisual materials from the north-eastern state of Sikkim, as far as financial resources permit.

C. Responsibilities

The NEIAV Archive and Prologue Library, Ukhrul will coordinate their activities in such a way to fully realise the objectives of the MoU.

1. The NEIAV Archive and Prologue Library, Ukhrul, will actively collect audiovisual materials from the northeastern state of Manipur, India.
2. The NEIAV Archive will be responsible for digitising all audiovisual materials collected by both parties.
3. Prologue Library, Ukhrul, will be required to possess at least one computer for public access of the audiovisual material.



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4. The NEIAV Archive will share all documentaries and audio visual materials collected by NEIAV Archive with Prologue Library, Ukhrul.
5. Prologue Library, Ukhrul will share all documentaries and audio visual materials collected by Prologue Library, Ukhrul with The NEIAV Archive.

D. No Employment Relationship

1. Both parties are in agreement that the MoU shall not be construed in any manner as establishing any kind of labour relationship.

E. Autonomy

1. This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

F. Term

1. This MoU shall be effective for a period of one year, unless a written notice to terminate the agreement is submitted by one party to another thirty days in advance.
2. In case of forceful termination or suspension of a collaborative program, both parties will not be liable for any damages caused to the other party as a result of the forceful suspension or termination.

- Principal & Secretary
Governing Body
St. Anthony's College
Shillong - 793001

G. Conflict Resolution

1. Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and common agreement by the persons delegated to such end by each university / institution. Either party may propose to the other a modification of the Agreement at any time in writing.

H. Authorisation and Execution

1. By signing this MoU, each party agrees to strive to their best ability to fully realise the objectives stated in the MoU.



Signatories:

Principal & Secretary
Governing Body
St. Anthony's College
Shillong - 793001

Rev. Br. Dr. Albert L. Dkhar
Principal and Secretary,
Governing Body,
St. Anthony's College, Shillong

Lumyangnao S
Lumyangnao Shaiza,
Proprietor,
Prologue Library, Ukhrul

Witnesses:

1) Shri Nathaniel D. N. Majaw
Address: Ivory Cottage, Mission
Compound, Shillong 793001

2) Worngachan A Shatsang
Address: Rayotang Ukhrul, 795142

Identified by:-
Swamy
(Miss T. Swamy)
Advocate, Shillong.



12/04/2023
NELSON KHARNARBI
NOTARY
East Khasi Hills District
Government of Meghalaya